



RSIC 2023 ADULT DELEGATE CHECKLIST

Essential travel documents

Please check that each of your delegates has the following (which you might want to collect before you travel and keep together in one secure place):

- A valid passport for each member of your delegation
- Visas (if required)
- Travel tickets
- Vaccination certificates (if required)
- Travel insurance documents
- Medical insurance documents
- All government recommended paperwork for your students to enter the country.

Considerations

- A full set of signed waivers – one set of paper copies needs to be handed in at registration.
- A separate list of emergency contact details for each member of your delegation (inc. dialing codes) - a copy to be handed in at registration.
- A photocopy of the passport photo page for each delegate in a separate location to the actual passports (we also recommend carrying a spare passport-sized photo of each delegate in case documents need to be replaced).
- The local currency is the Kenya Shilling. There is a Forex exchange at the airport upon arrival for you to exchange money. Local shopping is all in Kenya shillings. The conference shop will only accept US\$ and Kenya shillings.

Reminders

- Ask your students to check that they have packed all essential items on the student delegate travel list.
- Students need to have school uniform or equivalent smart dress with them (only for the Opening Ceremony on 9th October) but do not need to arrive in uniform.
- Students need to pack any costumes for the Cultural evening.
- Delegates will need comfortable shoes / trainers for the Service Day and the Adventure Day.
- Other than a dressier outfit for the closing ceremony / disco on the last evening, students should be encouraged to pack simple casual clothes (especially for Service and Adventure Days).
- The hostel rooms for the students will provide basic toiletries but it is advisable that everyone in your delegation has packed their own toiletries. The hostel accommodation is clean and comfortable.

Other equipment

- 1 school flag – (in your hand luggage) so it can be handed in at registration when you arrive.
- All delegates are reminded to bring a 1 litre reusable water bottle for carrying around. It is essential that everyone has one as we will not be providing a water bottle or single-use plastics.
- We have also suggested (optional) 1x reusable insulated travel cup for tea/ coffee....only needed for those that would like to have tea and coffee on the go.
- We have also included a small Personal Towel on the list for Adventure Day and in the National Park. However, towels for showering in the hostel will be provided.